CORPORATE OFFICE: Parthsarthi, 4-Jalaram Society, Nr. Michi's Restaurant, University Road, Rajkot - 360 005 (Guj.) INDIA | +91-63528 72056 | +91-63528 78313

FACTORY: Plot No. 1-3, Daimond-2, B/h Madhuvan Weighbridge, Village: Lothda - 360 022, Dist: Rajkot. (Guj) INDIA | +91-86900 89009 | +91-96649 81906

info@hrhygiene.com hrhygiene.com CIN No.: U74999GJ2016PTC093028

H R HYGIENE PRODUCTS PVT. LTD.

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that **Sixth Annual General Meeting** of the Members of the Company will be held on **Friday, 30th September, 2022** at **11:00 A.M.** at the Registered Office of the Company situated at, **Survey No.125/P2/P2 Plot no. 1 to 3, Lothada, Rajkot, Gujarat, India, 360002** to transact the following businesses:

❖ **ORDINARY BUSINESS**:

ITEM NO. 1: ADOPTION OF FINANCIAL STATEMENTS:

To receive, consider and adopt Audited Financial Statements containing Balance Sheet as on 31st March, 2022 and Profit & Loss Account for the year ended on 31st March, 2022 along with the Directors' and Auditors Report thereon and to consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution.

"RESOLVED THAT the Directors' Report and the Audited Balance Sheet as on year ended 31st March, 2022 and the Profit and Loss Accounts for the Year ended on 31st March, 2022 along with the Auditors' Report thereon are hereby considered, approved and adopted."

"RESOLVED FURTHER THAT any of the Directors of the Company be and are hereby severally authorized to do all such things, acts, deeds and matters as may be considered necessary, usual, proper or expedient to give effect to the above resolution, including but not limited to incorporation of amendment / suggestion / observation made by the jurisdictional Registrar of Companies, to the extent applicable, without being required to seek any further consent or approval of the Members of the Company or otherwise to the end and intent that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution."

"RESOLVED FURTHER THAT any of the Directors of the Company be and are hereby severally authorized to certify and make available a true copy of the foregoing resolution to anyone including but not limited to any statutory authority, if concerned or deemed interest in the matter."

BY ORDER OF BOARD OF DIRECTOR
FOR H. R. HYGIENE PRODUCTS PRIVATE LIMITED

HEMAL BABUBHAI BORSADIYA
DIN: - 07544248
DIRECTOR
Date: - 02-09-2022
Place: - Rajkot

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NOTES:

1. Member entitled to attend and vote at the Annual General Meeting (herein after referred to as "the meeting") is entitled to appoint a proxy to attend and vote instead of himself and that proxy need not be a member of a company. The instrument appointing the proxy should, however be deposited at the registered office of the Company, duly completed and signed not less than forty-eight hours before the commencement of the meeting. Proxies submitted on behalf of the Companies, Societies etc., must be supported by the appropriate resolution/authorities as applicable.

2. A person can act as proxy on behalf of members of a company not exceeding a fifty and holding in an aggregate not more than ten percent of a total share capital of the company carrying a voting right. A member who holding a more the ten percent of a total shares capital of the company carrying a voting right may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

3. Members/proxies should bring their copies of Annual Report and Attendance Slips dully filed in for attending the meeting corporate members are requested to send in advance, duly certified copy of the Board Resolution/Power of Attorney authorizing their representative to attend the AGM pursuant to section 113 of the Companies Act 2013.

4. All the documents referred to in accompanying Notice shall be open for inspection at the Registered Office of the Company during the normal business hours (10am to 6 pm) on all working days except Sundays, up to and including the date of Annual General Meeting of the company.

5. Members are requested to advise immediately any change in their address to the company.